

COMMITTEE OF THE WHOLE MINUTES

Held Tuesday, January 8, 2002
At 4:00 p.m. – City Council Chambers

PRESENT:

Mayor D. Canfield		
Ron Lunny	-	Councillor
Don McDougald	-	Councillor
Rory McMillan	-	Councillor
Ingrid Parkes	-	Councillor
Ted Szajewski	-	Councillor
Colin Wasacase	-	Councillor
B. Preisentanz	-	CAO
J. McMillin	-	City Clerk
W. Spencer	-	Mgr. Operations

A. RESOLUTIONS PREPARED FOR Monday, January 14/2002:~

- Confirm Minutes
- Approval of Accounts
- Confirmatory By-law
- Adjournment

FINANCE & ADMINISTRATION

1. Billing System Investigation H O L D

2. Proposed Resolutions -> K.D.M.A. Conference

- Ontario Energy Board, re: utilities billing consolidation

It was suggested to include this resolution as it will be forwarded to NOMA and may have an impact on other municipalities outside the Kenora District. Apparently only Sioux Lookout and Kenora are currently affected.

2a. Kenora Customs Office, re: closure

RECOMMENDATION:

WHEREAS due to the aftermath of the September 11 terrorist attack, Canada Customs and Revenue Agency has removed the Campus and Customs Clearance from the Kenora Airport; and

WHEREAS due to the Kenora Airport serving over 100 lodges and outposts within a 10 mile radius of the Kenora Airport, it is imperative that this service be reinstated to maintain the Tourist Industry; and

WHEREAS Kenora has been a listed Port of Entry for decades and is located 401 km west of Thunder Bay and 207 km east of Winnipeg and is the main alternate airport for both Thunder Bay and Winnipeg in the event of bad weather or closure circumstances; and

WHEREAS the Kenora Airport Authority offers Canada Customs and Revenue Agency the use of secure office and clearance facilities free of charge; and

WHEREAS the Kenora Airport services the two major industries in the area being the Abitibi-Consolidated Paper Mill as well as the new Trus Joist Weyerhaeuser truss mill and numerous mines in the area with many international general aviation flights arriving and departing daily; and

WHEREAS Kenora Airport has scheduled flights by North West Airlines through their affiliate Messaba Aviation direct from Minneapolis for the summer months;

NOW THEREFORE BE IT RESOLVED that Council of the City of Kenora strongly supports the immediate reinstatement of Customs Service at the Kenora Airport; and

FURTHER BE IT RESOLVED that the Honourable Martin Cauchon, Minister of National Revenue, the Honourable R. D. Nault, Member of Parliament for Kenora-Rainy River District, and Gary Flannigan, District Director of Canada Customs be advised of this resolution.

Recommendation approved.

3. IT Staffing

RECOMMENDATION:

THAT the City approve the hiring of a second IT Support Analyst; and further

THAT the Human Resources Manager be authorized to commence recruitment of this position.

Recommendation approved.

4. LOWBIC – 2002 Budget

RECOMMENDATION:

THAT Council of the City of Kenora receive the 2002 Budget for the Lake of the Woods Business Incentive Corporation (LOWBIC) representing a 2.0% increase; and

THAT the first quarter contribution be authorized based on 2001 funding; and further

THAT LOWBIC be requested to submit a Service Contract for the year 2002 identifying the scope of services and economic development targets for the City of Kenora.

Recommendation approved.

5. FCM Second Annual Sustainable Communities Conference

Councillor Wasacase expressed interest in attending this Conference and it was noted it is tied to the Green Fund so there may be an opportunity to tap into some of this funding. Mention was made that it is only the 2nd Annual Conference of this nature and perhaps we should wait to determine what comes out of the Conference.

RECOMMENDATION:

THAT authorization be hereby given for Councillor Wasacase to attend the FCM Second Annual Sustainable Communities Conference being held February 7 to 9, 2002 in Ottawa, ON; and further

THAT all eligible expenses be hereby authorized.

Recommendation approved.

6. 2002 CRF Allocations

RECOMMENDATIONS:

(1) WHEREAS the Province of Ontario is providing the City of Kenora a Community Reinvestment Fund (CRF) allocation; and

WHEREAS the intended use of the CRF allocation is to mitigate increases in property taxes; and

WHEREAS the Province has requested this information by January 11, 2002; and

WHEREAS the Ministers of Finance and Municipal Affairs & Housing have requested that each municipality prepare a report on the planned use of the 2001 CRF allocation;

NOW THEREFORE BE IT RESOLVED THAT the City of Kenora intended to use the 2001 CRF allocation to offset additional expenditures and/or loss of revenues resulting from the Local Services Restructuring in the ways described on the attached schedule; and further

THAT the attached schedule forms part of this resolution of Council.

Recommendation approved.

(2) WHEREAS the Province of Ontario is providing the City of Kenora a Community Reinvestment Fund (CRF) allocation; and

WHEREAS the intended use of the CRF allocation is to mitigate increases in property taxes; and

WHEREAS the Province has requested this information by January 11, 2002; and

WHEREAS the Ministers of Finance and Municipal Affairs & Housing have requested an electronic copy of a forecast of the Year 2001 Capital fund Operations (FIR Schedule 52);

NOW THEREFORE BE ITS RESOLVED THAT the City of Kenora has complied with the Ministers' request and an electronic copy of a Forecast of the Year 2001 Capital Fund Operations (FIR Schedule 52) forms part of this resolution; and further

THAT this Schedule forms part of the resolution of Council.

Recommendation approved.

(3) WHEREAS the Province of Ontario is providing the City of Kenora a Community Reinvestment Fund (CRF) allocation; and

WHEREAS the intended use of the CRF allocation is to mitigate increases in property taxes; and

WHEREAS the Province has requested this information by January 11, 2002; and

WHEREAS the Ministers of Finance and Municipal Affairs & Housing have requested that each municipality submit an electronic copy of a forecast of the 2001 continuity of reserves and reserve fund schedule (FIR Schedule 60);

NOW THEREFORE BE IT RESOLVED THAT the City of Kenora has complied with the Ministers' request and has attached the electronic copy of a forecast of the 2001 continuity of reserves and reserve fund schedule (FIR schedule 60) to this resolution; and further

THAT the Schedule forms part of the resolution of Council.

Recommendation approved.

7. 2000 Audited Financial Statements

F.Y.I.

8. Municipal Insurance – Renewal

While Cowan Insurance has increased significantly their rate is the best received in contacting other companies and it was noted Cowan's has dropped to \$289,599.00 from the originally quoted renewal fee of \$318,000.

Dan Reynard contacted 3 different municipalities for comparison purposes and it was noted some companies will only cover certain items for certain municipalities, and boilers for example are not covered. Dan explained that we cannot just compare premiums from one municipality to another, but that actual insurance coverage must be taken into consideration.

It was noted that prior to the expiration of this policy and before 2003, more information can be obtained on insurance.

RECOMMENDATION:

THAT following a request for proposals for the provision of Municipal Insurance Services for the City of Kenora for 2002 as set out in Resolution Number 14a) dated December 17, 2001, the Council of the City of Kenora hereby approves the acquisition of insurance services from Cowan Insurance Group, with an annual premium of \$289,599.00, plus P.S.T. for the year 2002.

Recommendation approved.

EMERGENCY SERVICES

N/A

OPERATIONS COMMITTEE

1. Proposed Fences By-law

RECOMMENDATION:

THAT Council give three readings to a by-law to provide for the regulation, erection and maintenance of fences in the City of Kenora.

HOLD for recommendation from Property & Planning Committee.

2. Disposal of Surplus Sand Screener**RECOMMENDATION:**

THAT Council accept the bid received from DeGagne Motors Ltd., Kenora, ON, to purchase a 1982 Asnik conveyor, complete with a Dillon sand screener unit in an "as-is, where-is" condition, for the price of \$8,750.00, plus applicable taxes.

This item is on hold pending further information.

3. 3 Phase Power to P.S. #8 Jones Road**RECOMMENDATION:**

THAT the City of Kenora approve the work plan of Hydro One to upgrade the three phase power line along the Jones Road for a cost of \$57,081.00 plus GST and the Refund Administration Agreement be entered into for a fee of \$750.00 plus GST for this work.

Recommendation approved.

4. Kenora Handi Transit Committee (Vacancy)

HOLD pending further information from the Board.

COMMUNITY SERVICES COMMITTEE

1. St. Alban's Request for City Support of Cremation Garden H O L D

2. Proposed Demolition – Main Street Dock H O L D

3. Beer Gardens – Snow Cross Races**RECOMMENDATION:**

THAT approval be granted for Marc Bissonnette of Hap's on the Harbourfront (under their liquor license caterer's endorsement from the Alcohol & Gaming Commission of Ontario), to operate an outdoor Beer Gardens under the terms and conditions of the revised Municipal Alcohol Policy, in conjunction with Lake of the Woods Snow Cross Races, taking place at the Kenora Recreation Centre on:-

Saturday, January 12, 2002, between the hours of 11:00 a.m. & 4:00 p.m.

Sunday, January 13, 2002, between the hours of 11:00 a.m. & 4:00 p.m.

Recommendation approved (letter only due to timing).

PROPERTY & PLANNING COMMITTEE**1. Beasant Zoning By-law Amendment****RECOMMENDATION:**

THAT Council give three readings to a by-law to amend Comprehensive Zoning By-law Number 50-91, as amended.

Recommendation approved.

**2. Sign Permit (First Baptist Church)
Request for exemption from \$120 fee (non-profit)**

Remove as this letter was dealt with earlier.

**3. Meeting with District of Kenora Unincorporated Ratepayers
(& follow-up letter of December 18)**

3a. Appointment to the Committee to participate in these meetings:

RECOMMENDATION:

THAT Mayor Canfield, Councillor Wasacase, Councillor McMillan (alternate), and Jeff Port, Planner be hereby appointed as the City of Kenora's representatives to attend and participate in the meetings of the District of Kenora Unincorporated Ratepayers' Association.

Recommendation approved.

4. By-law to Assume, Stop Up & Close (Smith – West Bay)

RECOMMENDATION:

THAT Council of the City of Kenora give three readings to a by-law to assume, stop up and close the lane in the Town of Keewatin, now City of Kenora, in the District of Kenora, as shown on Plan M.121.

Recommendation approved.

5. Terms of Reference – Planning & Property Committee

RECOMMENDATION:

THAT the Council of the Corporation of the City of Kenora approve the Terms of Reference for the Property and Planning Committee, as attached to J. Port's January 7, 2002 Report.

Recommendation approved.

UTILITIES & COMMUNICATIONS COMMITTEE

1. Media Release – CRTC Decision 2001-756

Councillor Lunny read the Media Release pertaining to telephone rate increases and circulated copies of same to the media.

RECOMMENDATION:

THAT as recommended by the Kenora Municipal Telephone Commission, the Council of the City of Kenora hereby approves the following rates, as a result of CRTC Decision 2001-756, effective February 1, 2002:-

	<u>Kenora</u>	<u>Keewatin</u>
Residential	\$14.20	\$18.20
Business	20.20	25.00
Centrex	23.35	23.35
Multi-line	20.20	20.20

Recommendation approved.

NEW BUSINESS

Value Added Workshops "Living Legacy" – Kenora, January 30 Lakeside Inn

Mayor Canfield advised that as many Members of Council as possible should attempt to attend this workshop.

Norm Drew, Cartoonist

It was noted that Norm Drew's father was the original caretaker of City Hall when it was a Post Office, and Mayor Canfield advised Norm Drew is interested in assisting with a unique fundraiser concerning the history he has of "City Hall". Mayor Canfield would like all Members of Council to review the information and consider acting on it.

Tourism Workshop in Toronto – January 30

This workshop is being hosted by the Ministry of Tourism (Hudak) and Mayor Canfield mentioned we should consider having at least one person attend this workshop given that Kenora is the number one tourist destination between Niagara Falls and Banff. Councillor Parkes indicated she will be in Toronto for another meeting on January 31 and will be available to attend.

Motion required adjourning to Closed Meeting:

Moved by R. Lunny, Seconded by I. Parkes, and Carried:-

THAT this meeting be now declared closed at 5:12 p.m.; and further

THAT Council adjourn to a Closed Meeting to discuss the following:

- a) Security of municipal property.

NO ACTION REQUIRED AS A RESULT OF CLOSED MEETING SESSION

The meeting adjourned at 6:15 p.m.

